

North Metro Community Services Board Minutes

For the meeting held on

April 24th, 2018

Dr. Ed Bertagnolli called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the March 22, 2018 meeting, approve the agenda for the April meeting and to excuse Judy Stevens, John Coates, Farhad Kargar, and Matt Drumm (all other board members were present). Edie Wallace made the motion, which was seconded by Dr. Taylor and passed unanimously.

Finance Committee Report:

March 2018

Statement of Activities

In the month of March 2018 we earned net revenue of \$32,002. Year to date net revenues through March 31, 2018 are \$141,116. Net revenues for the month are \$50,852 less than budgeted net revenues. Year to date net revenues are \$176,660 less than the budgeted \$317,776. The shortfall in net revenues is primarily reflected in the budget variances in our two largest program areas of Residential and Day Program. Day Program has recorded losses of \$368,005 which is just over \$50,000 worse than the budget projection. The shortfall is mainly due to being \$37,000 short of budgeted revenues year to date. Despite the losses Day program has maintained the loss reductions from 2 years ago. Residential is under budget \$165,000 for net revenues. Revenues in residential are under budget almost \$100,000 year to date. The combination of vacancies and not meeting anticipated growth accounts for the revenue shortfalls. Adams House has also recorded a net loss year to date of \$87,383. This house has historically turned a small profit. Despite these items the residential program has performed better financially than it did last fiscal year.

In the month of March we recorded our increase in Mill Levy. Our Mill Levy contract was increased to \$1,267,815 from \$1,120,937. The annual increase of \$146,878 is \$112,000 more than the 3% increase we requested. This additional increase was unexpected and reflects the strong relationships and trust that Randy has built with the commissioners and financial decision makers at the county. The increased amount is reflected in Admin and creates the budget variance. Losses in FSSP of \$11,620 and State SLS losses of \$14,113 account for the bulk of the monthly variance in Supported Living. The FSSP losses are anticipated as we utilize excess revenue leading up to the fiscal year end. The State SLS losses are a product of serving people residentially without a residential allocation. These are in reality emergency situations that have no other funding. This causes deficit spending in our State SLS program. The people being served there have all received comprehensive resources recently. These comprehensive allocations will eliminate much of the ongoing deficits. The residential budget variance is largely related to Adams House. We booked a loss of \$19,200 at Adams House in March. Adams House was closed as a

group home at the end of March. The month of March showed the other program areas of Day Program, Vocational, and Resource Coordination perform near what was budgeted.

Statement of Financial Position

As of the end of February cash in bank balance is \$5,444,887. This balance decreased \$507,101 from the end of February. The Accounts Receivables balance increased \$453,624 from the prior month end. Vocational receivable reflect an increase of \$165,000 as we are carrying an extra month of the receivable from Buckley. The Adams County Mill Levy has not been paid yet and accounts for the \$124,000 increase in other receivables. Medicaid receivables also increased on the March receivables being higher than February based on days of service. Current liabilities decreased \$138,000 to \$2,141,979.

Capital Update

The Capital Budget was completed as of February 2018. The finance committee will be presented the 2018-2019 operating budget at the May meeting. The committee also discussed and gave their support to listing the Adams House property for sale. The layout of this home makes it difficult and very costly to provide the needed accessibility to use for a day program site.

Bill Hawthorne made the motion to accept the Finance Committee report, which was seconded by Dr. Taylor and passed unanimously.

Executive Committee Report:

The Mill Levy money for Adams County all went to North Metro even though we don't cover all of Adams County, specifically a portion of Aurora. 17% of Adams County is in Aurora. Starting next year 17% of the Mill Levy funds will go to Developmental Pathways who serves that portion of the county. This won't really affect us because the Mill Levy has grown and we will still receive our current amount of funding.

Executive Directors Report:

The bill that would allow a pay increase for Direct Support Professionals and Host Home Providers and also address aging caregivers is looking like it will pass.

The Host Home Provider bill has been amended, but there is talk that they'll scrap the bill entirely and replace it with another bill that has the Healthcare Policy and Finance Committee overseeing the inspections.

New Business

County Mill Levy Contract

Dr. Taylor moved to accept the County Mill Levy Contract. The motion was seconded by Bill Hawthorne and passed unanimously.

Directors Report

Jen O’Shea the Human Resources Director came to give the board of directors an update on her department. NMCS currently has 581 employees including 84 who receive services. 216 of those employees are receiving benefits. Benefits include health, dental, vision insurance and 401K. NMCS had 900 applications submitted last year. We hired 111 people and terminated 103 (the terms include voluntary and involuntary). We have trained 265 people in CPR and 314 in Safety Care.

Turnover Rates

NMCS	Other Agencies
22.2% overall	24.5% overall
24% RC	
35.5% DSP	35.2% DSP

Salaries

NMCS	Other agencies
DP \$13/hour	DP \$12.60/hour
Res \$12.25-\$13.75/hour	Res \$12.82/hour

Employees stay because of workplace culture, the chance to be part of something special, and because the work has purpose and meaning. There are opportunities for growth through training and mentorship. Our employees are given flexibility including the ability to work off site when needed. NMCS employees are recognized for the good work they do.

Public Comment

There were no audience members present at the meeting.

Adjournment

Edie Wallace made a motion to adjourn the meeting which was seconded by Bill Hawthorne and passed unanimously.

*The next Board Meeting will be held May 24th, 2018