

North Metro Community Services Board Minutes

For the meeting held on

December 1 2016

Bill Hawthorne called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the October 27, 2016 meeting, approve the agenda for the December meeting and to excuse Dr. Ed Bertagnolli, Judy Stevens, and Paul Yantorno (all other board members were present). Edie Wallace made the motion, which was seconded by Dr. Taylor and passed unanimously.

Finance Committee Report:

Doug Shepherd presented the finance report for the month of October. In the month of October 2016 we had net revenue of \$228,960 on total revenues of \$2,745,832. Net revenue in the month of October was \$102,000 better than budget for the month. The largest portion of the variance is related to an \$81,600 rebate received from Kaiser, our health insurance carrier. This rebate was a one-time payment and was part of the incentive for changing to that insurance. The month of October was still a good month and outperformed budget by \$20,000 net of the rebate. The only department under budget for the month was Supported Living Services. In SLS we had to write off some uncollectable Medicaid receivables and record a payable back to the State of Colorado. These two items totaled \$38,219.

Our primary program areas had good months. Day program, as a whole, had net revenues of \$18,000 in October. The 19 days of service provided resulted in strong revenues. They were also credited with \$46,512 of the Kaiser rebate which contributed largely to the monthly profit. Year to date day program has a net loss of \$81,414 and is \$210,000 better than in the prior fiscal year. The residential program continues to perform well and has had growth in both the host home and family care giver programs. The Vocational department is well ahead of budget for the month. Revenue and capital gains of \$6,200 were recognized for sale of equipment at the Mint. Buckley also showed \$8,800 in net revenues for the month as well.

Year to date net revenues are \$473,694 and are \$159,000 better than budget. The year to date net revenues compare favorably with the prior fiscal years performance. At the same time last year net revenues were \$166,061. November and December are anticipated to be losing months. The holidays reduce revenues and expenses will be increased for staff one time payments. These items will contribute to the anticipated deficits in November and December.

Statement of Financial Position

Cash in bank as of October 31st was \$8,553,941. This is a \$50,000 increase from the end of September. Accounts receivable are \$3,401,406. This is an increase of \$108,000 from the prior month. Current liabilities are \$2,201,334 and have decreased \$107,000 from the balance at September 30th. Our current ratio at the end of October is 5.65 to 1.

Capital Update

There were no capital purchases made in October. Payment and delivery for the 3 new vans in the budget were completed in the month of November.

Edie Wallace moved that the board accept the finance committee report for October. The motion was seconded by Pauline Burton and passed unanimously.

Executive Committee Report:

Bill Hawthorne didn't have much to say about the Executive Committee.

Executive Directors Report:

Randy Brodersen started off his Executive Directors Report by talking about how the results of the election are going to affect NMCS. The new director of Health and Human Services is in favor of Block Grants. If a state gets a Block Grant the first thing they have to take care of are entitlement programs and most of NMCS services are not considered entitlement programs. This means we could be moved down the list when it comes to distribution of funds. The progress we have been making on our wait list the last three years might come to a halt because of pressure on the state budget.

During his Executive Directors report Randy Brodersen focused mainly on the four following topics: Revalidation, New Resource Coordination Director, the Employee Survey, and the State Budget.

Revalidation

The revalidation process has slowed down again. Many smaller providers such as some physical therapists and dentists have decided to opt out and have stopped providing services. George is still making progress on NMCS applications. One area where they are having problems is trying to blend together the old Zerox system with the new HP. What's happened is that some agencies have tried testing batches and they work in the new system but, not the old system. They have then had to manually enter the claims one at a time.

New RC Director

Lori Walker, who was the previous Resource Coordination Director, has resigned. After interviewing three competitive candidates they decided to go with Shilo Carson. She has more than 20 years of IDD experience. She has worked as a Behavioral Group home manager, SLS Director, and as the Associate Case Manager director at Developmental Pathways.

Employee Survey

At the end of the summer NMCS conducted an employee survey in order for employees to provide feedback on things such as benefits and salary. Overall the feedback was pretty positive. One area in which the feedback wasn't so good was the communication with staff. Staff wanted to know what the

directors were doing and why they were doing it. Randy has started holding informational meetings where people who are interested can come to hear about what's going on around North Metro. The directors took the feedback very seriously and are attempting to make some positive changes. This survey will be done annually.

State Budget

Randy briefly touched upon the state budget. There is no new money coming in but, there was also no money taken away. It's been decided to come up with a new approach instead of campaigning for an increase in funds because that hasn't really been working. We've been looking at specific rates that are underfunded and are working on an approach to address those.

Election of Board Members: Representatives of People Receiving Services

We have six individuals who want to be members of the Board of Directors as the representatives of People Receiving Services. The three current board members who are up for reelection are Mona Valdez, Farhad Kargar, and Wayne McCombs. Our three new individuals who would like to serve on the board are Sara Esposito, Matt Drumm, and Brian Kraft. Both Matt and Sara were present at the meeting and briefly spoke about themselves and why they want to serve on the board. The board members, except for the three who were up for reelection, were given ballots with the names of all six candidates listed and they then chose which three individuals they would like to see serve on the board as the representatives of people receiving services. The votes were counted after the meeting and the three newly elected board members are Mona Valdez, Farhad Kargar, and Matt Drumm.

Public Comment

There were no audience members present at the meeting.

Adjournment

Edie Wallace made a motion to adjourn the meeting which was seconded by Mona Valdez and passed unanimously.

*The next Board Meeting will be held January 26th, 2017.