

North Metro Community Services Board Minutes

For the meeting held on

December 7th, 2017

Dr. Ed Bertagnolli called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the October 26, 2017 meeting, approve the agenda for the December meeting and to excuse Farhad Kargar, and John Coates (all other board members were present). Dr. Taylor made the motion, which was seconded by Judy Stevens and passed unanimously.

Finance Committee Report:

October 2017

Statement of Activities

In the month of October 2017 we recorded net revenues of \$41,502. This net revenue for the month of October was \$62,000 less than what was budgeted for the month. The negative variance against the budget was the result of variances in the Residential, Vocational, and Administration departments. Year to date net revenues are \$240,000 and are comparable to the budgeted net revenue of \$255,000.

The Residential program performed \$55,000 under budget in the month of October. Overall revenues in Residential were \$41,000 less than what was budgeted for the month. The revenue shortfalls are a result of loss of allocations due to transfers and people passing that were served by NMCS Residential. In the month of November we enrolled three people in our residential program. We enrolled one each in a Host Home, Family Care Giver, and at Adams House. Adams House alone lost nearly \$13,000 in the month of October. Adams House historically has been the one group home that was funded adequately to cover costs. We were only serving 3 people at Adams House for the month of October after a transfer of one of the people served there. The recent enrollment at that house will help revenues. Residential management will review staffing needs at the house in order to help control costs.

A revenue shortfall of \$13,000 at Buckley created the loss in the Vocational area. We did not receive funding for two buildings at the base in October. We did however continue to incur staffing cost. This funding loss was temporary and we wanted to protect some long term staff consisting of both disabled and non-disabled. In Administration cost related to our online staff training program caused the variance for staff and curriculum development. Resource Coordination had a very good month and was \$13,000 better than budget for the month. Many of the new staff have completed their training and are able to bill Targeted Case Management for the services they are providing. If Resource Coordination can maintain staffing we expect this will continue.

Statement of Financial Position

As of October 31st our cash balance was \$5,743,643 with an additional 3 million in CD's. Cash reflects a decrease of \$477,830. The bulk of this decrease is related to the purchase of our new vans in the amount of \$330,000. Accounts Receivables balance was 3.6 million and increased a bit over \$100,000 from the prior month. Liabilities reflect a small decrease and total \$2.3 million at month end. All of our liabilities are current as we have no long term debt. Our current assets are over 5.5 times our current liabilities at the end of October.

Capital Update

In October we received and paid for our 8 new vans in this year's capital budget.

Bill Hawthorne made a motion to accept the October Finance Committee report. Dr. Taylor seconded the motion and it passed unanimously.

Executive Committee Report:

Randy will cover the Executive Committee report in his director's report.

Executive Directors Report:

The County provided \$270,000 for NMCS to purchase more vans

Our top priority from Alliance is rates. Rumor is that the governor is going to propose a 1% Medicaid rate increase this year. This increase is for all Medicaid providers, not just IDD providers so Alliance will be campaigning for additional funding for us. One of the angles Alliance may take this year is getting increases that are directly tied to the Direct Support Staff's salaries. With that you have to be able to account for those dollars and make sure it is in fact going towards salary increases. If we were to receive a 3% increase 2.5% of that would go directly to salary increases anyways. The issue that arises is that it's really tied to the Direct Support Staff so then you have your team leaders and program coordinators who are not considered direct support staff so we would not be getting any money for them.

State Legislature

There was a fire in a host home in Arvada which could possibly lead to a bill in regards to fire safety regulations in host homes. There was a situation in Longmont where a host home provider locked someone in the basement. This bill, if passed, would make situations like that a felony.

New Business

Resolution Recognizing Kari Easterly

Kari has made the decision to step down from HRC and so NMCS would like to recognize and sincerely thank Kari for her service to North Metro Community Services but more importantly her dedication to improving the lives of people with Intellectual and Developmental Disabilities.

Doug Shephard made the motion to accept the resolution recognizing Kari Easterly. Mona Valdez seconded the motion and it passed unanimously.

Directors Report

Carrie Morris the director of SLS came to give the board of directors an update on her department. Her department has 210 people receiving a waiver service. The services provided by SLS include respite, personal care, supported community connections, mentorship, homemaker, and community connector. SLS has switched their focus to people who need 1:1 services for the majority of their plan. This allows SLS to hire family members to care for their sons or daughters, grandkids, etc. when other providers are unlikely to be found. This helps with peace of mind, service satisfaction, better use of SLS plans, and decreases the possibility for frustration due to lack of providers. Referrals are being turned down if there is not a significant support needed. This has increased SLS's ability to focus on quality service and best practice with monitoring, training, and plan utilization.

Public Comment

There were no audience members present at the meeting.

Adjournment

Judy Stevens made a motion to adjourn the meeting which was seconded by Dr. Taylor and passed unanimously.

*The next Board Meeting will be held January 25th, 2018.