

## **North Metro Community Services Board Minutes**

**For the meeting held on**

**February 28<sup>th</sup>, 2019**

Dr. Ed Bertagnolli called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the January 24, 2019 meeting, approve the agenda for the February meeting and excuse Lori Freyta, Pauline Burton, and John Coates, all other members were present. Paul Yantorno made the motion, which was seconded by Dr. Taylor and passed unanimously.

### **Finance Committee Report:**

#### **January 2019**

#### **Statement of Activities**

In January 2019 net revenue of \$125,353 was earned on total revenues of \$3,012,458. The net revenues for the month were \$179,000 better than what was budgeted. The budget variance for the month results from additional funding of \$206,784 from Adam County. This additional funding was not budgeted and was specifically intended to fund part of our van replacements. This funding offset the cost of three of our vans with conversions. As of January we have earned net revenues of \$468,156 and are ahead of budget by \$271,000. The budgeted loss projections are reflective of the salary increases in to staff that were effective January 1<sup>st</sup>. These increases are a direct result of the pass through requirements of HB-1407. The 6.5% rate increases from HB-1407 are not effective until March 1<sup>st</sup>. This timing difference will create a gap between expenses and revenue for the month of January and February. This gap is reflected in our budget projections.

The additional county funding is recorded in Day Program and results in day program out performing budget by \$197,000. Day program would be comparable to budget without the additional funding. The Vocational program also performed near budget and recorded a loss of \$7,666 in January. The residential department continues to perform well on their overall program growth. The growth in resources as well as the closure of three group facilities in the past two years, has improved fiscal performance in residential. As expected the Supported Living Department under performed for the month. This will continue in the short term to medium term as we back fill the capacity within the program. The Early Intervention program revenues were reconciled to our current contract. This results in the program being ahead of the budget year to date. This cost based contract is expected to keep this program close to break even. Staff is hopeful that this new contracting method will alleviate the uncertainty of funding that has been experienced in years past. Administration and Resource Coordination recorded losses for the month as a result of salaries being over budget in January.

#### **Statement of Financial Position**

Cash balance at the end of January is \$6,473,165 and is \$690,000 more than at the prior month end. An additional \$3,044,589 is being held in CDs. The Vectra Bank accounts have all been closed and all deposits are currently at Guaranty Bank. The net revenue earned and the increase recorded in liabilities

account for the change in cash. The increase in liabilities is a result of the host home provider payments not reflected in the bank balance until the 1<sup>st</sup> of February.

### **Capital Budget Update**

The 6 new vans were put into service in early February. The remaining balances due for the conversions will also be paid in February.

Edie Wallace made the motion to accept the Finance Committee report, which was seconded by Bill Hawthorne and passed unanimously.

### **Executive Directors Report:**

#### *Legislative Developments*

The big push for this legislative session is funding for 300 new comp allocations, a 3% rate increase and money to study/investigate the waitlist. There are some people who are turning down the comp because they want more resources than offered by SLS, but don't want residential.

Awareness Day was February 27<sup>th</sup> and it was a success. North Metro's own Steve Tiemann led the Senate in the Pledge of Allegiance.

### **Director's Report**

Kelley Montoya, the director of Early Intervention came to give the board of directors an update on her department. EI works with children from birth to age 3. Children can be referred to EI for any developmental concern. They receive approximately 2200 referrals a year. Referrals come from hospitals, pediatricians, daycares, social services, and parents. The goal is that all children referred receive an evaluation. The children are evaluated in 5 areas of development – physical, communication, social/emotional, adaptive, and cognitive. If there is a 25% delay or greater in any area, the child qualifies to receive EI services. Children with an established diagnosis automatically qualify for EI services. EI currently serves 900 children. Children transition out of EI at age 3. Their Service Coordinator will help to develop an individualized transition plan. Some children naturally transition into their community (private preschool/daycare settings). Other children may qualify to receive Special Education Services through their local school district. We work closely with our 6 school districts ensuring a smooth transition for families. The Service Coordinator can also assist families who have children with significant delays in applying for waiver programs and Family Support.

### **Public Comment**

There were no audience members present at the meeting.

### **Adjournment**

Edie Wallace made a motion to adjourn the meeting which was seconded by Mona Valdez and passed unanimously.

\*The next Board Meeting will be held March 28<sup>th</sup>, 2019