

North Metro Community Services Board Minutes

For the meeting held on

January 26 2017

Dr. Ed Bertagnolli called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the December 1st, 2016 meeting, approve the agenda for the January meeting and to excuse Doug Shepherd, Dr. Warren Taylor, Judy Stevens, Paul Yantorno, and John Coates (all other board members were present). Mona Valdez made the motion, which was seconded by Pauline Burton and passed unanimously. Dr. Ed took a moment to welcome Matt Drumm to the board and to thank Wayne McCombs for his service to the board.

New RC Director

The new resource coordination director, Shilo Carson, was present at the meeting. After being introduced by Dr. Ed she told the board a little about herself. She has more than 20 years of IDD experience. She has worked as a Behavioral Group home manager, SLS Director, and as the Associate Case Manager Director at Developmental Pathways. She is hoping to come up with more consistent training plans as well as balancing caseloads a little differently.

Finance Committee Report:

Bill Hawthorne presented the finance report for the months of November and December. In the month of November 2016 we had net revenue of \$15,823 on total revenues of \$2,607,714. The net revenues for the month were \$139,000 better than what was budgeted. Year to date net revenues are \$489,517 and are nearly \$300,000 better than what is budgeted year to date. In the month of November we received additional funding of \$113,612 of which \$47,340 was recognized in November. This funding is for the additional cost incurred to get services to SLS and CES individuals. Staff and Host Home providers were given one time increases that were approved as part of the budget. These increases were near the \$150,000 that was budgeted.

The program areas continue to perform well. Day program recorded a net loss of \$45,991 in the month of November. Day program incurred the largest expense related to the one time increase. This impact is because day program has the highest number of staff. This item increased expenses in Day Program \$45,000 in the month of November. The residential program had a loss of \$20,798 for the month. The 30 day month impacted revenue and staff and HH increases drove higher expenses. Administration and Supported Living Services both performed much better than budget in November. Additional revenues recorded for on boarding funds received from the State of Colorado account for much of the variance. The Vocational department recorded a loss in the month of November but still out performed budget by nearly \$17,000.

In December 2016 a net loss of \$82,615 was recorded on \$2,467,376 in revenue. The month of December has always been a poor month fiscally. NMCS was closed four days as part of the planned holiday schedule. This holiday closure causes a \$160,000 reduction in revenue. The revenue losses

impact day program and case management primarily. Year to date we have earned \$406,902 in revenues and are still \$285,000 ahead of budget. Our performance has turned around dramatically from last year. At the end of December in 2015 we had recorded a net loss of \$282,113.

Year to date net revenues are \$406,902 and are \$285,218 better than budget. The year to date net revenues compare favorably with the prior fiscal years performance. At the same time last year we had a net loss of 282,113. The financial improvement in day program continues to be the biggest component of this positive change. Day program did record a loss of \$143,000 in the month. That loss is large but, comparatively it is better than the \$236,000 loss recorded last December. The Vocational area recorded a loss of \$8,000 but is still ahead of budget for the month and year. That area has also shown improvement since last year and the loss of \$32,000 year to date is down nearly 40% from the prior year.

Statement of Financial Position

Cash in bank as of December 31st was \$8,399,677. This balance is down about \$150,000 since the end of October 2016. Accounts receivable are \$3,361,511. This is a decrease of \$40,000 from October. Current liabilities are \$2,014,712 and have decreased \$187,000 from the balance at the end of October. Targeted Case Management receivables are reduced by over \$100,000. We have finally begun getting paid again for Early Intervention Targeted Case Management. We had not been paid for this service since March 2016. There is still \$70,000 worth of past due claims to collect for this program. We had nearly \$250,000 in outstanding claims at the end of November.

Capital Update

The 2016/2017 Capital Budget was completed in November. The three new Ford transit vans were delivered and paid for at a cost of \$111,417.

Pauline Burton moved that the board accept the finance committee report for November and December. The motion was seconded by Edie Wallace and passed unanimously.

Executive Committee Report:

Randy will cover the Executive Committee report in his director's report.

Executive Directors Report:

Randy Brodersen covered 4 topics in his executive committee report. Those topics were the revalidation process, DVR determinations regarding Community Integrated Employment, Legislative Developments, and county funding.

Revalidation

We're doing well in regards to the revalidation process. Most of NMCS programs have been revalidated. However, overall the process is a mess. The deadline to have everything switched over is March 1st, 2017

and it doesn't seem likely that the deadline will be extended another time. Even though we're in pretty good shape, the process has the potential to be problematic for other Medicaid providers.

DVR determinations regarding Community Integrated Employment

Division of Vocational Rehabilitation or DVR is who NMCS works with when our individuals are looking for jobs. There are new regulations coming in to play regarding Community Integrated Employment (CIE). If we cut the paycheck for people, but do not open the position to the public it may no longer be considered CIE. Alliance has put together a subcommittee to talk to the state. As of right now it doesn't have a huge impact on us, but it could if other agencies adapt the same definition. It is something we will be monitoring very closely

Legislative Developments

Things are looking a little bit better in regards to legislation. Last week when the Joint Budget Committee met, the budget analyst recommended they spend money out of the cash fund to support SLS providers. Randy will talk more about this at the next board meeting once the committee meets again. The governor proposed no increase to Medicaid rates, but a 2% increase to state employees. This has been put on hold, but might open the door for a rate increase.

Randy then touched on Conflict Free Case Management. There is a three year time frame to transition completely over to conflict free case management. There is a concern with such a short window. Another concern is the smaller and more rural CCB's. Accommodations need to be made for them as they are often times the only service providers in the area.

County Funding

Randy briefly talked about county funding. The county provided the funds to purchase three new vans for NMCS. There is going to be a 3% increase in our mill levy funding which will bring that funding to approximately \$1,120,000 annually.

New Business

Resolution appointing a new member to the Human Rights Committee

Randy brought forth a resolution to appoint Patrick Roets to the Human Rights Committee. The Human Rights Committee reviews, among other things, the psychotropic medications that are prescribed for individuals receiving services in the North metro catchment area and as such, the services of a pharmacist are critical in completing these reviews. Patrick M Roets, PharD has expressed his willingness to serve on North Metro's Human Rights Committee. He holds a Doctorate in Pharmacy from Creighton University and is employed as a Pharmacist by the Walgreens Corporation. Edie Wallace made a motion to accept the resolution and appoint Dr. Roets to the Human Rights Committee. Bill Hawthorne seconded the motion and it passed unanimously.

At this point the board members took a few minutes to review the Conflict of Interest Declarations and the Policy on Fraud, Waste and Abuse. They then signed the two documents agreeing to the policies.

Public Comment

There were no audience members present at the meeting.

Adjournment

Edie Wallace made a motion to adjourn the meeting which was seconded by Mona Valdez and passed unanimously.

*The next Board Meeting will be held February 23rd, 2017.