

North Metro Community Services Board Minutes

For the meeting held on

March 28th, 2019

Dr. Ed Bertagnolli called the meeting to order at approximately 6:00 PM. He said he would entertain a motion to approve the minutes of the February 28, 2019 meeting, approve the agenda for the March meeting and excuse John Coates, Pauline Burton, and Matt Drumm, all other members were present. Edie Wallace made the motion, which was seconded by Mona Valdez and passed unanimously.

Finance Committee Report:

February 2019

Statement of Activities

In February 2019 net revenue of \$10,141 was earned on total revenues of \$2,552,597. The net revenues for the month were very close to the \$13,373 that was budgeted. With February being a short month for calendar and work days, overall revenues were lower than in a typical month. Year to date net revenue is \$478,297. The year to date net revenue is \$267,000 ahead of budget for the year.

In the month of February total revenues were very close to budget with recorded revenue in Residential and Early Intervention being well ahead of budget in the month. The revenues in Early Intervention have been recorded to match our contract and reflect the additional funding for service coordination and administrative functions. The residential department earned revenue of \$60,000 more than budget in the month. The continued growth of the Family Care Giver program accounts for the bulk of the increased revenue. The residential department as a whole continues to perform well.

Salaries are over budget for the month with variances in the residential family care giver program and resource coordination causing the bulk of the \$80,000 difference. The residential salary variance is \$33,000 for the month which matches the increase in Family Care Givers salaries compared to last February. The growth in that area has significantly exceeded what was budgeted for. The resource coordination department salaries were \$27,000 over budget in the month of February.

Day Program recorded a loss of \$90,000 in the month of February. This loss was \$38,000 more than what was budgeted for. Over budget salaries of \$14,000 and a \$12,000 loss on disposal of one of our vans contribute greatly to the variance. Despite the loss in February day program is \$222,000 ahead of budget for the year. If we netted out the \$207,000 in additional funding from Adams County day program is right on budget for the year.

The Vocational Department recorded net revenue of \$16,985 for the month and has earned a total of \$86,000 for the year. This net revenue compares well with the anticipated \$18,633 net revenue we budgeted to earn through February. Currently the Buckley contract has earned \$66,285 in net revenue and has made a solid improvement after losing \$15,000 last fiscal year.

In March we will receive a 6.5% rate increase on most of our Medicaid service rates. This additional funding was specifically intended to provide salary and benefits to the staff providing direct service. Staff was given substantial salary increases in January based on the projected additional revenues. March likely will not be a great month financially as we were forced to close day program for 2 days in March due to the inclement weather.

Statement of Financial Position

Cash balance at the end of January is \$5,893,847 and is \$579,318 less than at the prior month end. An additional \$3,044,589 is being held in CDs and Guaranty Bank. One of our three CD's will be maturing and we have been quoted a 2.65% interest rate on an 18-month CD. We feel that this is a good rate considering our funds are protected by PDPA. In addition to the renewal of the maturing CD we are going to purchase an additional 1 million CD to take advantage of the strong rate available. The reduction in cash is due to the decreased liability for host home provider's payment accruals. The February payment did not post until March 1st which inflated our liabilities balance in the prior reporting period.

Capital Budget Update

The final payment for the van modifications was made in February. The cost of the vans and modifications was \$16,761 over budget. The bulk of this was related to unforeseen costs attributable to the modifications. Datasafe has received a quote for the bin tipper requested in the capital budget. The actual bid is \$10,868 and is about \$2,000 higher than what was budgeted. The bins that we use do not have standard lifting points for the generic tippers and will require a more specialized piece of equipment. Staff is uncertain that the equipment quoted will fully meet our need so it may not be purchased.

Paul Yantorno made the motion to accept the Finance Committee report, which was seconded by Bill Hawthorne and passed unanimously.

Executive Directors Report:

Legislative Developments

The big push for this legislative session was funding for 300 new comp allocations, a 3% rate increase and money to study/investigate the waitlist. This didn't go as well as planned. Funding was provided for 150 new comp allocations and only a 1% rate increase.

Director's Report

Shilo Carson, the director of Resource Coordination came to give the board of directors an update on her department. RC serves 1217 people. Their focus this past year has been on residential enrollments. Since May of 2018 NMCS has received 94 residential offers off of the waitlist and 69 were accepted. They are currently working on 15 family support enrollments. The RC's will be taking over the case

management of children on the Children's Habilitation Residential Program (CHRP) waiver. This waiver used to be only available for children in foster care, but this is no longer the case.

The RC turnover in the last year has decreased. They have more than double the number of bilingual staff members (from 2 to 5). They are restructuring their intake procedures and this is being overseen by Matt LeRoy. RC is attempting to provide more interpretation services for Spanish speakers.

Public Comment

There were no audience members present at the meeting.

Adjournment

Edie Wallace made a motion to adjourn the meeting which was seconded by Dr. Taylor and passed unanimously.

*The next Board Meeting will be held April 25th, 2019